GIVING MERCY ME ACCESS

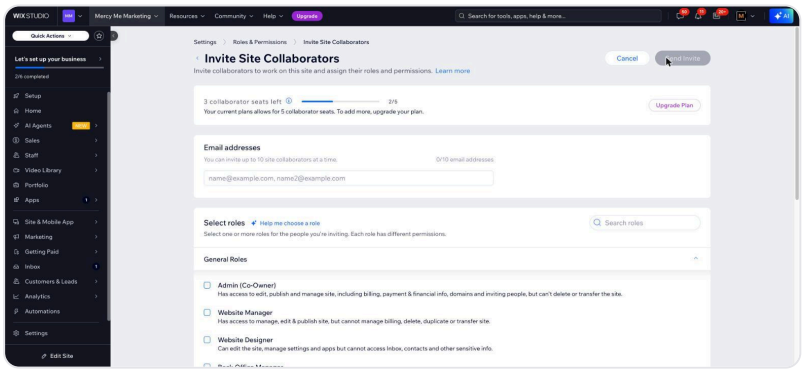
Wix

Invite us to your Wix site as a **collaborator**, so we can work on it with our own login.

EMAIL TO INVITE	**mercymeproductionhouse@gmail.com**
ROLE	**Admin (Co-Owner)**, unless we've agreed on something more limited

Steps

1. Log in to Wix and open your site's dashboard.
2. Go to **Settings**, then **Roles & Permissions**.
3. Select **Invite Collaborators**.
4. Enter **mercymeproductionhouse@gmail.com**.
5. Tick the **Admin (Co-Owner)** role (or the role we've asked for).
6. Select **Send Invite**.



The Invite Site Collaborators page. Enter our email and tick Admin (Co-Owner).

WHAT HAPPENS NEXT

The invitation is valid for 30 days, and we'll accept it on our side.

> Some Wix plans include only one free collaborator seat. If yours is already used, let us know.

MercyMe Marketing

Stuck at any step? Let your Mercy Me contact know and we'll happily jump on a quick call to walk through it with you.

More help from Wix: Inviting people to contribute to your site