GIVING MERCY ME ACCESS

Google Business Profile

Your Business Profile is your listing on Google Search and Maps, with your hours, photos and reviews. Adding us as a **Manager** lets us update it and reply to reviews. You stay the owner.

EMAIL TO ADD	**mercymeproductionhouse@gmail.com**
ROLE	**Manager**
WHO CAN DO THIS	An Owner of the profile

Steps

1. Sign in at business.google.com with the Google account that manages your listing.
2. Open the **More** menu (three dots), then **Business Profile settings**, then **People and access**.
3. Select **Add**.
4. Enter **mercymeproductionhouse@gmail.com** and choose **Manager**.
5. Send the invitation.

WHAT HAPPENS NEXT

We'll accept it on our side.

If you're not sure which Google account manages your listing, or you can't get in, let us know and we'll help you request access from Google.

MercyMe Marketing

Stuck at any step? Let your Mercy Me contact know and we'll happily jump on a quick call to walk through it with you.

More help from Business Profile: Add owners and managers